

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON		

Quotation No.:

2023-03-QN034

Date :

28-Mar-23

Project: **Supply and Delivery of Royal Blue Complete Set Toga, Cap and Tussel (Pitch Twill Complete)**

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS intends to apply the sum of SEVENTY SEVEN THOUSAND FIVE HUNDRED PESOS ONLY (**PhP77,500.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Royal Blue Complete Set Toga, Cap and Tussel (Pitch Twill Complete)**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

Supply and Delivery of Royal Blue Complete Set Toga, Cap and Tussel (Pitch Twill Complete)

Lot 1 = PhP77,500.00

TOTAL = PhP77,500.00

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Updated Mayor's Permit
- b.) Certificate of Registration
- c.) Updated DTI / SEC Registration
- d.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- e.) Notarized Omnibus Sworn Statement
- f.) Filled out Supplier's Information Sheet.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
 - Alternative is through Check Payment if Supplier has no Landbank Account
- g.) Filled out Supplier's Information Sheet

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o **Ms. IVY MAY F. FAMATIGA**, 0961-074-0071 (Smart), 0906-591-5253 (Globe) / bacsec@mrc.pshs.edu.ph on **March 30, 2023 to April 3, 2023 from 8:00am – 5:00pm** without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **April 03, 2023 3:00 pm**. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

WOODNTZ R. RABINO
BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	Brgy. Rizal, Odiongan, Romblon		

SIR/MADAM: _____

Quotation No.: **2023-03-QN034**
Date: _____ **March 28, 2023**

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within thirty (30) calendar days upon receipt of approved Purchase Order (PO).

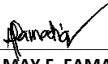
In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE					
LOT 1			Royal Blue Complete Set Toga, Cap and Tussel (Pitch Twill Complete)		
			<i>Size (Toga)</i>		
	4	pcs	<i>Extra Small</i>		
	14	pcs	<i>Small</i>		
	10	pcs	<i>Medium</i>		
	3	pcs	<i>Large</i>		
	0	pcs	<i>XL</i>		
	31		Total		
			<i>Size (Cap)</i>		
	-	pcs	<i>Extra Small</i>		
	9	pcs	<i>Small</i>		
	18	pcs	<i>Medium</i>		
	3	pcs	<i>Large</i>		
	1	pcs	<i>XL</i>		
	31	-	Total		
Nothing Follows					
TOTAL					

Delivery Term : _____
 Delivery Time : **Delivery within thirty (30) calendar days upon receipt of approved Purchase Order (PO).**
 Payment Term : **Fifteen (15) days upon completion of delivery/service**

Very truly yours,

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:


IVY MAY F. FAMATIGA
 A.O - V / Procurement Officer
 Mob. No.: 0961-074-0071 / 0906-591-5253
 Email: bacsec@mrc.pshs.edu.ph

Authorized Company Representative : _____
 (Signature Over Printed Name)

Telefax: _____

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name : _____
 Address : _____
 Telephone nos. : _____
 T.I.N. : _____